

HYATT REGENCY NEWPORT SHIPMENT NOTIFICATION

This page **must** be faxed to (401-851-3201) or emailed to Molly.Norbury@hyatt.com
Attach separate sheet for multiple shipments if necessary.

Shipments will be received and handled in accordance with the information set forth on the enclosed shipping instructions and material handling rates.

SHIPMENTS TO HYATT REGENCY NEWPORT RECEIVING

Shipper Name: _____ From City/State: _____

How will you ship: Common Carrier ____ Van Line ____ Company Truck ____ Air Freight ____

Shipping Date: _____ No. of Pieces: _____ Weight: _____

Carrier (If known): _____

SHIPPING AND RECEIVING PRICING

- Packages 0-5 lbs. \$ 5.00 each
- Packages 6-20 lbs \$ 10.00 each
- Packages 21 to 50 lbs \$ 15.00 each
- Over 50 lbs. \$ 25.00 each

Name of Show _____

Company Name: _____ Booth #: _____

Address: _____
(Street) (P.O. Box) (City) (State) (Zip)

Ordered By: _____ Print Name: _____ Date: _____

Phone #: (____) _____ Ext. _____

Fax #: (____) _____

METHOD OF PAYMENT

Visa American Express Master Card Discover

Card #: _____

Expiration Date _____

Name on Card: _____

(Receipts will be issued when exhibitor receives his shipment.)