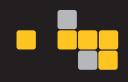




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## AUDIOVISUAL EXHIBITOR SERVICES

NAME OF CONFERENCE:	START DATE:	END DATE:	# EVENT DAYS:			
COMPANY NAME:	ON-SITE CONTACT NAME:		ROOM/EXHIBIT BOOTH #:			
STREET ADDRESS:	CITY & STATE :		ZIP CODE:			
TELEPHONE NUMBER:	FAX NUMBER:					
ORDERED BY:	PRINT CARDHOLDER'S NAM	IE:	BILLING ZIP CODE:			
EMAIL ADDRESS:	<sup>cc #:</sup> Please call to submit credit card info					

If you have a special request or need additional equipment, please call 401.851.3310. Email completed form to bpringles@psav.com.

## PRICES ARE FOR EXHIBIT FLOOR ONLY, PER DAY

				TOTAL	ORDERING INSTRUCTIONS				
		FRICE	TOTAL	Polycom Speaker Phone	un	FRICE	TOTAL	To guarantee equipment availability and advanced rate, this order should reach us 21 days prior to	
3000 Lumen LCD Projector				(Open Line not included) Wired Internet Connection				delivery. Operator labor, if requested, is subject to the prevailing	
4100 Lumen LCD Projector				(Single IP Address)				hourly rate with a 4 hour minimum. A written confirmation will be sent once your order is received and processed.	
10' × 10' Cradle Screen				Wireless Internet (Single IP Address)				The total charge per item is determined by multipying the price by the quantity ordered. Please include applicable Sales Tax on equipment rental and/or labor.	
5′ × 5′ –  6′ × 6′ Tripod Screens				Ethernet Switch/HUB					
$7' \times 7' - 8' \times 8'$ Tripod Screens				Poster Easel				TAX EXEMPT STATUS – If you are exempt from payment of sales tax, we require you to forward an exemption certificate for the state in which the services are to be provided.	
				Flipchart (Easel, Pad & Markers)					
46" LCD Monitor & Rolling Stand				White Board & Easel				CANCELLATIONS:	
42" Plasma Monitor & Stationary Stand				with Markers & Eraser				<ul> <li>A) Cancellations received within 48 hours of the scheduled delivery date are subject to a 50% fee</li> </ul>	
19" LCD Computer Monitor				Wireless Slide Advancer				applicable to equipment and tax. B) Cancellations received on the day of scheduled	
				Laser Pointer				B) Cancellations received on the day of scheduled delivery or "no-shows" are subject to the full amount of the order to include installation, drayage and tax.	
DVD Player				Masking or Packing Tape & Packing Material					
VHS Tape Player				56" Rolling Cart with Skirt				DELIVERY INFORMATION	
AUDIO EQUIPMENT	ΩΤΥ	PRICE	TOTAL	32" Rolling Cart with Skirt				On-Site Contact:	
Powered Speaker & Stand with Wired Microphone				COMPUTERS & PRINTERS	ΩΤΥ	PRICE	TOTAL		
Additional Speaker & Stand				Computer Rental	Plea	ase call for de	etails	Booth #: Room #	
UHF Wireless Microphone				All computers are installed with a stand	ard Microsoft XP / Windows 7 OS.		dows 7 OS.	Delivery Date:	
Wired Microphone				Various software, peripherals and perfor	rmance sp	nance specs are available.		Delivery Time: AM PM	
4 or 6 Channel Mixer									
				HP Color Laserjet 3800 Printer				Pickup Date:	
Digital Audio Recorder (CDs not included)				HP 4000 Series Laserjet Printer (B/W)				Pickup Time: AM PM	
CD Player				Fax Machine (Fax/Copy/Scan) (Phone Line not included)					
				(Fhone Line not included)				Location #: 3407 Job #:	
RENTAL TOTALS		PAYMEN	IT IS DUE	WHEN ORDER IS PLACED					
								<b>RETURN FOR PROCESSING</b>	
EQUIPMENT TOTAL				1				RETOKIN FOR PROCESSING	

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1 Goat Island | Newport, RI 02840 401.851.3310

**Bryan Pringles** 

Exhibits Sales Person

bpringles@psav.com Contact email address

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## 23% HOTEL ADMINISTRATIVE FEE 2 3

7% SALES TAX

## TOTAL DUE PER DAY